Volunteer Role Description
Time Together (SEND Group) Support

Time Together (SEND Group) Volunteer	
Where?	Cumberland Family Hubs
When?	• Set sessions at the Family Hubs. (Workington Family Hub for children 0-6 years, Wednesday 3.30-4.30pm, Harraby Community Campus- within Whale of a Time Soft Play, Tuesday 11-12 am) • Typically one session per week during term time • Sessions are 60 minutes - but volunteers are asked to attend early to help set up and later to help tidy away.
Tasks	• Attend timetabled Family Hub activities and sessions. • Help set up and tidy away play resources and equipment for sessions. • Share ideas to support session planning. • Support parents to sign in and complete membership forms. • Offer signposting to support to parents about their children's needs e.g. Play activities to try at home, smile for life, toileting advice • Signpost to other family Hub Sessions. • Be a positive role model in the session to support children and parents in their play and relationships. • Offer all children, young people and families a warm, welcome into the family hubs.
What is required to become a Time Together (SEND Group) Support Volunteer?	
Training	Before beginning their volunteer role, all volunteers will be required to complete an induction and Level 2 Safeguarding training Other training will be offered as identified by Family Hub staff members – e.g. Smile for Life, Eric Toilet training, First Aid The role is subject to a satisfactory DBS check and references being received prior to starting. Full support will be provided throughout the process.
What qualities and skills will you require to be a Time Together (SEND Group) Support Volunteer?	
Skills and Qualities	Time Together is SEND play and support sessions for 0-5s. They are designed for families with children with special educational needs and/or disabilities. • A friendly, patient and supportive approach • Good listening and communication skills • Ability to encourage and motivate others • Reliability and willingness to attend sessions • Respectful of confidentiality and boundaries • Non-judgmental approach. • Willingness to follow guidance form Family Hub staff
What You Can Expect From Us	

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What We Offer	• Full induction and training. • Ongoing support and supervision from Volunteer Coordinator and Family Hub staff. • Opportunities to develop skills and gain experience. • The chance to influence and improve local services for children, young people, and families. • Reimbursement of agreed out-of-pocket expenses in line with Cumberland Council policies.
Please note that an Enhanced DBS will be required for this role (The Volunteer Coordinator will support you with this)	